

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
December 11, 2001**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on December 11, 2001.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced, and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m. in the Board Room, Liberal Arts Campus. President Clark reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Member McNinch led the Pledge of Allegiance.

ROLL CALL

Present: President Clark, Vice President Uranga,
 Member McNinch, Member Polsky, Member Thorpe,
 and Student Trustee Torres

WELCOME AND INTRODUCTIONS

President Clark welcomed everyone to the meeting.

APPROVAL OF MINUTES

President Clark: Is there a motion for approval of the minutes of November 13, 2001?

It was moved by Member McNinch, seconded by Member Thorpe, that the minutes of the meeting of November 13, 2001, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

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Sabbatical Report

Greeting to the Board of Trustees

Hello President Clark, Members of the Board, Superintendent-President Kehoe, and those in attendance.

Introduction

I'm Mike Jacobs, Professor of Photography.

My sabbatical leave was granted so that I could travel to four western United States tourist destinations and practice my skills in the field I teach, photography. My current teaching assignments include Photography 31, Basic Black and White; Photography 32, Color; and Photography 35, Photojournalism.

I traveled with a Nikon F2, a 35 mm SLR camera that is not dependent on batteries for operation. I also had Nikkor 24, 50, 85, and 135 mm lenses plus a Nikkor 2X tele-extender lens accessory. I used ultraviolet, neutral density, red, and polarizing filters, and a Gossen Luna Pro light meter with a spot meter attachment for exposure calculations, and two tripods.

I took an Olympus range finder compact 35 mm camera with a 38 to 115 mm zoom lens for shooting snapshots along the way.

Slide #1

The four locations I traveled to were: Catalina Island, upper left; Hoover Dam, upper right; Lake Tahoe, lower left; and The Road to Hana on the island of Maui, Hawaii, lower right.

Slide #2

So let's go to Catalina Island for our Classic Composition Series. If you were to take a taxi ride or rent a golf cart and take a ride along the roads that afford a view of Avalon Harbor, this is one view you might see. Many beginning photographers might take a picture of the Harbor and The Casino, which is a world famous structure, this way. BUT, there are alternatives. I try to get my students to consider different arrangements of the main subjects in a photograph. One technique we use is to apply the "rule of thirds" when visualizing alternative ways of taking a photograph.

Slide #3

The Rule of Thirds is one of the "classic rules" of composition. Using the rule as a guideline, photographers arrange the image in the viewfinder of the camera on top of an imaginary "tic-tac-toe" like grid as you see here. The grid divides the frame into three vertical and three horizontal areas. The points of intersection of the vertical and horizontal lines are considered to be high impact visibility areas of a photograph.

Beginning photographers tend to put the center of interest of a photograph dead center in the picture, which is not always the best choice. In many instances, applying the rule of thirds when considering how to take a photograph leads to an image with more impact.

In Avalon Harbor, one of the key visual elements is the internationally known Casino which you saw in an earlier slide. Let's use the rule of thirds as a guide and look at some other ways to frame a photograph of Avalon Harbor based on moving the location of The Casino.

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Slide #4

Casino lower right

Slide #5

Casino lower left

Slide #6

Casino upper left

Slide #7

Casino upper right, my choice for a photograph of Avalon Harbor.

The students in my classes are invited to view the five images and consider the impact upon the print when the location of The Casino is changed. I cover the classic rules of composition in the first two weeks of my classes

Slide #8

Now were off to Hoover Dam to look at the use of different lenses. Lenses for 35 mm SLR cameras come in an almost limitless array of focal lengths. The first accessory many students of photography want to purchase is a second lens. We spend two class periods discussing camera lenses and bodies.

We are going to look at the Dam photographed using four different focal lengths, 24MM wide angle, 50MM normal, 135 MM telephoto, and 270MM, using a 2X tele-extender, an accessory that is placed between the camera body and lens to double the focal length of the lens it is used with.

This photograph of the Hoover Dam was made with the 24MM Wide Angle Lens. A wide angle lens is defined as any lens that has a focal length shorter than the normal focal length lens for the camera system in use. The wide angle lens I used has an angle of view equal to about twice that of the normal 50 mm lens. It can create distortion in photographs. Close foreground objects will look much larger than they really are and background objects will recede. When used carefully the distortion can be used as a creative tool. The full width shot I took of the Hoover Dam would not have been possible without the 24 mm lens. The vantage point I photographed from is no longer open to the public.

Slide #9

This shot was taken with a 50MM normal lens, the most common of all focal lengths used. It is the lens in the camera system that has a focal length equal to the measured diagonal of a frame of film for the particular camera system in question. The normal lens has the same perspective as the human eye, not the same angle of view, as is commonly, but mistakenly, accepted by many novices.

The lens correctly converts three dimensional images we see with our eyes that have height, width, and depth, into two dimensional images without distorting the relative size of the subject, foreground, and background objects when used at normal working distances.

Slide #10

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A telephoto lens is defined as any lens that has a focal length longer than the normal focal length lens for the camera system in use. The telephoto lens I used for this shot had a focal length of 135 mm. The main use for telephoto lenses is to “bring things in closer.” The 135MM lens has a much decreased angle of view when compared to the normal focal length lens, but, it magnifies images or brings things in closer by a factor of 2.7 when compared to the 50 mm lens.

Slide #11

The 2X tele-extender is an accessory that is placed between the camera body and lens to double the focal length of the telephoto lens it is used with. I used the tele-extender for this shot with the 135 mm telephoto lens. The tele-extender is generally much less expensive than a new lens. Using the tele-extender does have a down side: it reduces the sharpness of the lens it is used with. The 135 mm lens and the tele-extender were both Nikkor products with comparable quality yet the decrease in sharpness is visible in this photograph. The combination of the 135 mm lens and the tele-extender provided me with the effective focal length of a 270 mm lens.

Slide #12

This is Emerald Bay on the west side of Lake Tahoe. I took this photograph to demonstrate shooting with multiple filters and a lens shade. Filters are used to enhance photographic images. Most photographers place a skylight or ultraviolet filter on the front of every lens owned. It reduces problems caused by UV light that is not visible to the human eye but is visible to film. The UV or skylight filter cuts off the UV light before it enters the camera. It is a single ring (sometimes referred to as single thickness) filter that usually screws on to the front of a lens. Once screwed in place it requires no adjustment. Using one on every lens also protects the lens from accidental front end damage.

Polarizing filters are used to cut down reflections and highlights from water and other surfaces. The polarizing filter, unlike other filters, must be adjusted when used by rotating it until the desired effect is achieved. This rotation makes the polarizing filter a double ring or double thickness filter. One ring is threaded onto the front of the lens and hand tightened. The second ring, which is furthest from the lens, is rotated when preparing to take a photograph until the desired effect is achieved. You can see the effects of the polarizer in the viewfinder of an SLR camera.

Most of the time two filters can be used simultaneously with a lens shade when taking photographs. A problem arises when a polarizer is used with another filter and lens shade; the camera may “see” the filters and lens shade because they stick out too far and records them as dark corners on the film. If you don’t correct for this polarizer problem when taking the photograph you may have to enlarge the picture more than you wanted to in the darkroom get rid of the dark corners.

Slide #13

This photograph of Emerald Bay shows the results of removing the UV filter when using a polarizer with a lens shade. The corners are not darkened.

Slide #14

The last two photographs are from Hana Road, Maui.

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There had been an extended drought in the islands. I wanted to photograph the waterfalls on the Road to Hana. The waterfalls are the real reason to make this 7 to 12 hour trip on the east side of the island. When we arrived in Maui it had been raining hard for two weeks and the rain had stopped just a few days ago. The falls would be at their fullest I thought. We packed the equipment and food and took off at 7 AM.

The falls started about one third of the way down the road. What a surprise-they were dirty and muddy! The recent heavy rains had washed all the dry topsoil from the drought into the rivers feeding the falls. They were fun to visit but so muddy they were not photographable. We drove along enjoying the scenery and crossing the one lane bridges.

We looked for places that looked worth exploring since the falls were disappointing. One diversion was an unnamed road that led through one of the rain forests on the coast. We traveled to the coast on the unnamed road stopping along the way to buy some papayas from some locals that lived in the rain forest. As the road exited the rain forest to meet the coast the view was strange and beautiful. There was lush green coastline and lava rock from an ancient lava flow that met the ocean. I stopped here at the coast to photograph.

Slide #15

This last shot is my favorite from the Hana Road trip. It is a different view of the lava coast at the end of the same road. Notice how the waves in the photograph look like soft cotton candy. The camera was used on a tripod to steady it and keep the detail in the lava rocks sharp, but a very slow shutter speed was used so the waves would blur-out. I really like the way the soft water contrasts the hard lava rock.

**Recognition of Long Beach City College football Team
and Women's Soccer Team**

Dr. Arthur R. Byrd, Vice President, Student Support Planning and Research, introduced Athletic Director Mickey Davis and Larry Reisbig, Head Football Coach; and Mauricio Ingrassia, Head Women's Soccer Coach.

Coach Ingrassia introduced members of the women's soccer team and presented the state championship trophy to Dr. Kehoe.

Larry Reisbig: First, I want to present this plaque to the school, and its CHIPs for Kids Bowl and it's a very worthwhile bowl and I think our kids really had an outstanding experience participating in it. We lost our last game - heartbreaker - to Pasadena. That was for the championship. So we had another chance to do it in this game and it was a worthwhile endeavor. I also want to take this time to thank the school board and Dr. Kehoe and the administration for their continued support. Football is a massive undertaking. We're dealing with 100 athletes by the eight or nine coaches, and we need help from everybody to be successful. And we've always had it. I've been here ten years now and its been the greatest ten years of my life. In ten years, we've been able to go to seven bowl games and win five championships. We can't do that without your support, believe me. And from the bottom of my heart I want to thank everybody, the school board, Jan, for your support for the last ten years. And especially for this year. All these kids, very young team, they've learned a lot from this season, especially that not all the time you get to win. Sometimes you lose and sometimes you learn an awful lot from

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losing. But they're able to go to a bowl game, and we expect much more next year, and thank you very much. (applause)

President Clark: We appreciate your being here, and give our best wishes to the boys.

2000-2001 Audit

President Clark: We have one more request to take an item out of order, and that's 12.6, the audit, and the auditors are here. Catalina, are you going to give any oral report on this?

Greg Goodyear: My name is Greg Goodyear. I'm a partner with Goodrich, Goodyear & Hinds, and our firm just recently completed the annual audit, as required by the State. You have a copy of the report that we have issued in front of you, and I just wanted to point out a couple of things in that report tonight for you to be aware of. If you would turn to page 19, there is a footnote regarding the various JPAs that you are a part of as a district. One of them is the Long Beach School Districts Workers Comp Agency, that handles your Workers Comp claims. That particular JPA has been running in a deficit for the last several years, to the point where, if they were to assess the District for the under-funding that they appear to be at, at this point, it could be nearly a half million dollars. Our firm audits that JPA, so I know firsthand that that is true. So, I just wanted you to be aware of that. We did not look at actual liability, because there's been no assessment yet. But, I felt it was worthy to footnote, because it is a contingency. The other thing that I wanted to bring to your attention is, as part of our audit, we do federal and state compliance testing with the federal and state grants and we did have one state finding this year, which is on page 47, right near the very back of the report, and that had to do with the acquisition of equipment. It was the economic development funds that were used to acquire equipment that was drop-shipped to the site rather than going through the warehouse and it circumvented the warehouse tagging and logging process, so we have just recommended that there be procedures put in place to strengthen either having all the equipment go through the warehouse, or at least procedures for the warehouse to be alerted immediately upon a direct shipment, so the equipment could go through the tagging process and be logged in and part of the records of the District. And those were the two findings that we had.

President Clark: Very good. Does anyone have any questions of Mr. Goodyear?

It was moved by Member McNinch, seconded by Member Polsky, that the Board of Trustees receive the 2000-2001 audit of the Long Beach Community College District, the Associated Student Body Enterprises, and the Associated Student Body. The motion carried, all voting aye.

REPORT OF BOARD OF TRUSTEES

Board of Trustees' Self-Evaluation Instrument

It was moved by Member McNinch, seconded by Member Uranga, that the Board of Trustees approve the attached self-evaluation instrument as revised at the Study Session of November 3, 2001. The motion carried, with Members Clark, McNinch, Polsky and Uranga, voting aye, and Member Thorpe voting no.

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Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Angelica Torres: Good Evening.

This past Saturday, the EOP&S program held their 3rd annual Holiday Care Program here at the PCC campus. AWS and AMS programs participated by providing donations of food and toys to less privileged families. Students from various social service clubs set up booths for games and various activities to entertain the children. It was a fun filled great event thanks to the staff and students who helped organize the event.

The various student organizations have all been pretty busy planning, and also attending the many end of the semester awards banquets. The Associated Men Students will be holding their awards banquet this Friday, December 14th.

The Associated Student Body presented Fall 2001 Viking Award winners at their banquet this past Saturday. The Viking award is the highest award bestowed upon students at Long Beach City College for their excellence demonstrated in academics, leadership, college and community service. The Fall 2001 Viking Award recipients are:

Cecilia Brothers	Patricia Dini
Leonel Godoy	Rola Halawanji
Patricia Hicks	Ron Jordan
Candace Meehan	Sonnee Peraza
Julie Ramirez	Jillian Sederholm
Angelica Torres	Brian Tran
	Brian Wilson

PUBLIC COMMENTS ON AGENDA ITEMS

President Clark: At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President. We have one request, Shannon Willson, subject: negotiations.

Shannon Willson: Board of Trustees, students, staff, faculty, administrators and all others in attendance. Good Evening. I ask that you bear with me during this Metaphor of War.

Because, for the past 4 years, the classified union and the Administration have been involved in what can easily be compared to a civil war. It is time for both sides to lay down their arms and work together in peace. If not peace, then reconciliation.

We propose a treaty. The Long Beach Council of Classified Employees is willing to live by the fact-finding panel's recommendations. We propose that the Board direct the District to do the same. This is the only solution that we can come up with that would be fair to both sides, and could cause some sense of normalcy at this point. We have all proven that we cannot negotiate at this time, and to impose a last, best and final offer on the staff would only escalate the hostility that has become a part of our everyday lives at Long Beach City College.

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As the leaders of this college, you have the responsibility to insure that the best interests of the college are served. We have asked you before to step in...we are asking again. There is bound to be collateral damage in any war, and we in the trenches know that friendly fire has injured more than one student, several administrators, and many employees at this college. This is the time to prove that you are the generals. That you can lead; that the trust bestowed on you by the voters was not misplaced. If this is indeed the time to rebuild the college, let's start by rebuilding the morale and trust of the staff and faculty before rebuilding the structures under which we all work--hopefully together.

Thank you.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent, that the Board of Trustees approve/ratify the following actions:

Appointments

New Contract Faculty	3
Hourly Instructors – Fall	3
Hourly Instructors – Spring	356
Hourly Counselors – Fall	1
Hourly Counselors – Spring	2
Long Term Substitute Instructors	1
Hourly Substitute Instructors	18
Stipends	3
Post Conference Competition	11
Sabbatical Leaves	11

In-Service Changes

Change of Title	1
Leave of Absence	1

Separation From Employment

Deceased	1
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HUMAN RESOURCES (Classified)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Probationary	3
Permanent	1
Working Out of Class	2
Temporary	1

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Exempt From the Merit System 35

IN-SERVICE CHANGES

Personnel Commission Actions 8

SEPARATION FROM EMPLOYMENT

Resignations 1
 Medical Layoff 1
 Released During Probation 1

FINANCE AND PURCHASING

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

FINANCE

Appropriation Transfers

(a) Appropriation Transfers numbered 50635, 50651, 51549, 51787, 51832, 52151, 52160, 52209, 52221, 52239, 52251, and 52515 for the General Fund, in the amount of \$129,620 as listed.

From:	Academic Salaries	\$ 2,500	
	Classified Salaries	2,200	
	Staff Benefits	182	
	Books and Other Supplies	7,545	
	Other Operating Expenses	30,292	
	Capital Outlay	3,927	
	Appropriation for Contingencies	<u>82,974</u>	\$ 129,620
To:	Classified Salaries	\$ 2,572	
	Books and Other Supplies	59,238	
	Other Operating Expenses	47,454	
	Capital Outlay	<u>20,356</u>	\$ 129,620

Included in the total appropriation of \$129,620 are the following transfers greater than \$10,000:

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
50635	790100-01-790200-0000	432000-01-053800-0990	Computer and Office Technologies	\$10,050

From reserve to supplies for Fall 2001 materials fees.

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
51832	790100-01-684000-0880	531000-01-660300-0880	General	\$ 34,570

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Administration

From Economic Development reserve to memberships, for 2001-2002 membership in the Long Beach Chamber of Commerce.

(b) Appropriation Transfers numbered 52183 and 52193 for the Capital Project Fund, in the amount of \$30,185 as listed.

From:	Capital Outlay	\$ <u>30,185</u>	\$ 30,185
To:	Books and Other Supplies	\$ 2,944	
	Other Operating Expenses	<u>27,241</u>	\$ 30,185

Included in the total appropriation of \$30,185 is the following transfer greater than \$10,000:

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
52193	621000-15-710100-5170	612000-15-710100-5170	Capital Projects	\$198,798
	621000-15-710100-5224	623000-15-710100-5170		10,645
		625000-15-710100-5170		11,350
		568000-15-710100-5224		
		27,241		

From construction, Remodel QR Modulares and Replace Electrical Panel, Liberal Arts Campus and Pacific Coast Campus, to site improvement, engineering fees, and building fixtures, Remodel QR Modulares, and to building maintenance and repairs, Replace Electrical Panel, Liberal Arts Campus and Pacific Coast Campus.

(c) Appropriation Transfer numbered 50059 for the Self-Insurance Fund, in the amount of \$65,000 as listed.

From:	Appropriation for Contingencies	\$ <u>65,000</u>	\$ 65,000
To:	Other Operating Expenses	\$ 30,000	
	Capital Outlay	<u>35,000</u>	\$ 65,000

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
50059	790100-16-677600-0000	564000-16-677600-1210	Risk Management	\$ 17,000
		647000-16-677600-1210		33,000

From Self-Insurance Fund reserve to rental equipment and new equipment to set up budget for welding shop fire, Pacific Coast Campus.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 3993 through Register No. 4001 for the period of October 22, 2001, to November 16, 2001, in the amount of \$4,320,089.10 as listed.

Register No. 3993	Warrant Nos. 0681843 - 0682032	\$ 2,618,098.21
Issue Date 10/31/01		

Register No. 3994	Warrant Nos. 0682033 – 0682448	\$ 709,068.65
Issue Date 11/09/01		

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Register No. 3995 Issue Date 11/09/01	Warrant Nos. 0682449 – 0682523	\$ 127,340.45
Register No. 3996 Issue Date 11/09/01	Warrant Nos. 0682524 – 0682910	\$ 359,738.70
Register No. 3997 Issue Date 11/16/01	Warrant Nos. 0682911 – 0683299	\$ 218,548.56
Register No. 3998 Issue Date 11/16/01	Warrant Nos. 0683300 – 0683310	\$ 4,340.53
Register No. 3999 Issue Date 11/16/01	Warrant Nos. 0683311 – 0683417	\$ 39,758.59
Register No. 4000 Issue Date 11/16/01	Warrant Nos. 0683418 – 0683425	\$ 7,937.41
Register No. 4001 Issue Date 11/16/01	Warrant Nos. 0683426 – 0683485	<u>\$ 235,258.00</u>
	Total Salary Warrants Issued	<u>\$ 4,320,089.10</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period October 22, 2001, through November 16, 2001, in the amount of \$2,887,794.06 as listed.

Period Ending October 26, 2001

General Fund	\$ 663,355.35	
Student Financial Aid Fund	477,652.27	
Payroll Clearing Fund	455.00	
Capital Project Fund	<u>47,552.10</u>	\$ 1,189,014.72

Period Ending November 2, 2001

General Fund	\$ 543,482.82	
Child Development Fund	4,368.18	
Payroll Clearing Fund	205,386.07	
Capital Project Fund	<u>30,481.46</u>	\$ 783,718.53

Period Ending November 9, 2001

General Fund	\$ 368,000.94	
Student Financial Aid Fund	305,393.70	
Child Development Fund	2,172.53	
Payroll Clearing Fund	3,899.37	
Capital Project Fund	64,521.64	
Self Insurance Fund	<u>181.90</u>	\$ 744,170.08

Period Ending November 16, 2001

General Fund	\$ 70,408.13	
Child Development Fund	2,160.98	

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Payroll Clearing Fund	53,842.62	
Capital Project Fund	<u>44,479.00</u>	\$ 170,890.73
	Four week total	<u>\$ 2,887,794.06</u>

Included in the total expenditure of \$2,887,794.06 are the following payments greater than \$10,000, excluding employee benefits and utilities:

General Fund – Fund 01

1. \$ 101,100 to Ciber Inc., for PeopleSoft professional services from August 27, 2001, through October 5, 2001.
2. \$ 86,334 to U.S. Department of Education, for reimbursement of excess funds from Higher Education – Institutional Aid: Strengthening Institutions – Hispanic Serving Institutions Program.
3. \$ 45,819 to Computerland of Silicon Valley, for Microsoft campus agreement consortium license for the District.
4. \$ 30,411 to Multiwave/Mwave.com, for computer equipment and accessories for Academic Affairs and Computer and Business Information Systems.
5. \$ 29,480 to Icollege, Inc., for duplicating charges through Pulse for September 2001.
6. \$ 16,179 to Public Agency Law Group, for professional services rendered from June through August 2001.
7. \$ 12,422 to Von Hoffmann Graphics, for printing the 2001-2002 District catalogs.
8. \$ 11,987 to LaSalle Bank, for lease of telephone system for November 2001.
9. \$ 11,716 to Best Impressions, for 5,000 Bic Round Stick pens and 10,000 water bottles for recruiting purposes, Public Information Office.
10. \$ 11,092 to Anderson Printing, for printing of Trade Secrets six-page brochure and FoodMex luncheon postcards, Center for International Trade Development program.

Student Financial Aid Fund – Fund 09

1. \$ 39,154 to Associated Student Body Enterprises, for reimbursement of books and office supplies for EOP&S students, August 2001.

Capital Project Fund – Fund 15

1. \$ 39,042 to E & E Acquiring, LLC, for five natural gas generators and twelve battery chargers.
2. \$ 20,617 to Skips Electric, Inc., for miscellaneous electrical upgrades and data outlets in W120, W121, W121A, W121B, W122, W123, and W150, Liberal Arts Campus, and BB229A, Pacific Coast Campus.

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3. \$ 18,900 to Honeywell, Inc., for technical resource manager, September 1, 2001, through November 30, 2001.
4. \$ 16,000 to Edison ESI, for electrical system audit per their proposal, Liberal Arts Campus and Pacific Coast Campus.
5. \$ 13,815 to Hoffman Video Systems, for partial payment for audio-visual systems for Building D, Liberal Arts Campus.
6. \$ 13,035 to Wolff, Lang, Christopher Architects for professional services in August 2001, ADA barrier removal, Liberal Arts Campus and Pacific Coast Campus.
7. \$ 10,645 to Lin Consulting, Inc., for survey and walkway improvement for W Modulares, Liberal Arts Campus.

Payment Approval

Authorize payment to the Air Quality Management District, for purchase of Emission Reduction Credits in compliance with the Air Quality Investment Program. Cost of the annual payment is \$23,084.04.

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period October 22, 2001, through November 16, 2001, in the amount of \$423,819.84 as listed.

40637	\$ 1,500.00
40923 – 40925	1,633.57
40984 – 40996	13,873.88
41002 – 41004	2,557.58
41008 – 41010	3,948.30
41017 – 41018	11,775.00
41020 - 41055	33,742.21
41057 – 41065	16,469.65
41067 – 41069	14,899.32
41071 – 41095	142,733.27
41097 – 41111	79,836.87
41115 – 41130	13,578.45
41132 – 41138	3,122.13
41140 – 41154	10,434.39
41156 – 41168	11,812.79
41170 – 41185	58,819.12
41187 – 41188	295.75
P18083 – P18104	<u>2,787.56</u>
Total amount	\$423,819.84

Included in the total amount of purchase orders of \$423,819.84 are the following items greater than \$10,000:

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General Fund - Fund 01

PO 41081	Electronic Kits Electronics Account No. 432000-01-093400-9610	\$42,118.41
	Account No. 642000-01-093400-9610	\$ 5,043.60
PO 41083	Electric Golf Style Carts Parking Maintenance Account No. 647000-01-695000-0070	\$30,675.00
PO 41089	Duplicating Paper Duplicating Account No. 457000-01-677500-0000	\$18,200.16
PO 41102	Online Database Licenses Library Account No. 589500-01-612000-0000	\$41,646.71
PO 41176	Logo Inscribed Advertising Items Government Relations Account No. 514000-01-660900-0000	\$16,330.60

Capital Fund – Fund 15

PO 41063	Remodel of Office Space – W Bldgs. Purchase and Remodel W Modulares Account No. 621000-15-710100-5170	\$13,742.95
PO 41171	LCD Projectors Science/Math Building Equipment Account No. 647000-15-710100-5183	\$22,760.64

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

It was recommended by the Vice President, Academic Affairs; the Vice President, Administrative Services; the Vice President, Student Services; and the Superintendent, that the Board of Trustees approve the following actions:

Agreements

CN 925326.3 - Amend - With Long Beach Comprehensive Health Center, to provide a clinical practice site for School of Health and Science students, to extend the termination date from January 31, 2002, to January 31, 2004, at no cost to the District.

CN 92902.7 - Amend - With Academic Financial Service Association Data Corporation (AFSA Data Corporation), to provide computerized billing and accounting services in

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connection with the Federal Perkins Program, to extend the termination date from December 31, 2001, to December 31, 2002, for the amount of \$14,600.

CN92943.6 - With Bowers Ambulance, to include all School of Health and Science students, effective December 31, 2001, through December 31, 2003, at no cost to the District.

CN 92946.1 - Amend - With J. M. Associates, to perform first collection efforts on past due and defaulted Federal Perkins loans, to extend the termination date from December 31, 2001, to December 31, 2002, for a 30% commission of all amounts collected.

CN 92966.8 - Amend - With Long Beach Unified School District - Head Start, for Long Beach Community College District to provide use of facilities for the Head Start program, to extend the termination date from December 31, 2001, to December 31, 2003, for a monthly amount of \$4,305.92.

CN 92992.8 - Ratify - Amend - With the City of Long Beach, to provide radio repair services for the College Police radios, to extend the termination date from June 30, 2001, to June 30, 2002, and increase contract by \$2,000.

CN 92999.7 - Amend - With Healthy Kids Coalition, to provide a clinical practice for all School of Health and Science students, to extend the termination date from January 14, 2002, to January 14, 2004, at no cost to the District.

CN 93027.7 - Ratify - Amend - With Rogenia Veal, to provide child care for CalWORKs participants, to increase the current contract amount by \$14,000, for a total contract amount of \$22,000, paid with CalWORKs funds.

CN 93062.8 - Amend - With Gene Farrell dba: S. C. Associates, to provide interim consultant services for Administrative Services, to increase contract amount by \$2,100.

CN 93066.4 - Ratify - Amend - With Lupe Garibay, to provide child care for ACCESS students, effective October 24, 2001, through June 30, 2002, for the amount of \$4,000, paid with ACCESS funds.

CN 93068.7 - With Easter Seals, Cerritos, for the District to provide a volunteer job site for disabled individuals, effective January 1, 2002, through December 31, 2003, at no cost to the District.

CN 93068.9 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for an extensive computer-based learning experience in Early American History, effective September 12, 2001, through October 11, 2002. Amount of funding is \$20,000.

CN 93069.1 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for a Child Development in Special Education multimedia project, effective September 12, 2001, through October 11, 2002. Amount of funding is \$20,000.

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CN 93069.2 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for a writing on-line retention development and success project, effective September 12, 2001, through October 11, 2002. Amount of funding is \$73,000.

CN 93069.3 - Ratify - With Cambrian Homecare, to provide a clinical practice site for all School of Health and Science students, effective November 6, 2001, through November 6, 2003, at no cost to the District.

CN 93069.4 - Ratify - With Evelyn Broaden, to provide child care for a CalWORKs participant, effective October 2, 2001, through June 30, 2002, for the amount of \$1,000, paid with CalWORKs funds.

CN 93069.5 - Ratify - With Bixby Oaks Children Center, to provide child care for CalWORKs participants, effective October 15, 2001, through June 30, 2002, for the amount of \$1,000, paid with CalWORKs funds.

CN 93069.6 - Ratify - With Petronilla Richardson, dba: Richardson Family Child Care, to provide child care for ACCESS participants, effective October 29, 2001, through June 30, 2002, for the amount of \$4,000, paid with Access funds.

CN 93069.7 - Ratify - With the City of Long Beach, to reimburse the District for 50% of the wages paid to an instructional aid employed in the CalTrans project, effective September 10, 2001, through November 21, 2001. Amount of reimbursement is \$1,811.20.

CN 93069.8 - Ratify - With Amber Jones, to provide child care for an ACCESS participant, effective October 31, 2001, through June 30, 2002, for the amount of \$3,000, paid with ACCESS funds.

CN 93069.9 - Ratify - With Snug Top, for the District to provide a series of coaching sessions and management meetings, and to make recommendations to enhance the company's ability to retain and raise the skill level of existing management, effective November 30, 2001, through December 30, 2002. Amount of funding is \$22,500.

CN 93070.1 - With Leslie Allen, to provide consultant services for Human Resources until the new director position is filled and to provide on-going training for the new director, effective January 1, 2002, on an as-needed basis, for a daily fee of \$448.

CN 93070.2 - Ratify - With Los Angeles Unified School District, for Long Beach Community College District to provide contract education for approximately 10 technicians in Advanced Compressed Natural Gas Systems, effective November 1, 2001, through June 30, 2002. Amount of funding is \$7,260.

CN 93070.3 - Ratify - With Mary Andrews, dba: Andrews Family Child Care, to provide child care for CalWORKs participants, effective December 3, 2001, through June 30, 2002, for the amount of \$4,000, paid with CalWORKs funds.

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CN 93070.4 - With La Palma Intercommunity Hospital, to provide a clinical practice site for all School of Health and Science students, effective January 14, 2002, through January 13, 2004, at no cost to the District.

CN 93070.5 - Ratify - With the United States Air Force Office of Scientific Research, to provide funding for the purchase of computers and equipment for the Mathematics Department, effective November 1, 2001, through October 31, 2002. Amount of funding is \$60,202.

CN 93070.6 - Ratify - With Noel-Levitz, Inc., to provide survey analysis and conduct interviews to identify retention opportunities and provide a report to the District regarding their findings, effective November 1, 2001, through January 31, 2002, for the amount of \$15,200.

CN 93070.7 - Ratify - With Rachel Jane Weiss, to complete selected research studies for the Academic Research Office, effective December 1, 2001, through June 30, 2002, for the amount of \$1,000.

CN 93070.8 - Ratify - With the Long Beach School-To-Career Consortium, to provide funding for the Districts portions of expenses for collaborative staff development activities, effective July 1, 2001, through June 30, 2002, for the amount of \$25,000.

Use of Facilities

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
L. B. Poly High School	LAC	Football Play-off Game	Stadium	11/16/01

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Athletic Department	LAC	Tennis Tournament	Tennis Courts	10/20,21/01
LBCC Leaders Across Campus	LAC	E-Leaders Meeting	Nordic Lounge	11/3/01
LBCC Order of Thane	LAC	Meeting	Nordic Lounge	11/3/01
EOPS	PCC	Orientation	Dyer Hall	11/16, 11/18/01

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LBCC Men's Basketball	LAC	Practice	Large Gym	11/6/01-1/29/02
LBCC Band (Dick Jones Anniversary)	LAC	Practice	Stadium	11/7/01
LBCC Band (Dick Jones Anniversary)	LAC	Rehearsal	College Center	11/9/01
Assoc. Women Students	LAC	Valkyries Faire	College Center Lawn	11/16/01
Man to Man	LAC	Meeting	Valhalla Room	11/16/01
So. California All Stars	LAC	Practice	Large Gym	Wed. 11/7-12/26/01
ACJA Club	LAC	Meeting	College Center	11/17/01
LBCC Tong Club	LAC	Football Tournament	Golf Mall	11/23/01
LDS Assoc.	LAC	Flag Football	Golf Mall	11/24/01
Youth Opportunity Center	PCC	Bidders Conference	Dyer Hall	12/4/01
LBCC Leaders Across Campus	LAC	Banquet	Nordic Lounge	12/7/01
AMS/EOPS	LAC	Holiday Care Program	College Center	12/8/01
ASB Cabinet	LAC	Awards Banquet	Nordic Lounge	12/8/01

Facility use rental waived. Equipment/staffing will be charged if necessary.
Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
City Of Signal Hill	PCC	Employment	AA206 Testing	12/20/01
Awana Club	LAC	Athletic Competition	Large Gym	3/2/02
CIF	LAC	Basketball Play-off Games	Large Gym	3/16/02
L. B. Wilson High School	LAC	Track Meet	Stadium	3/16/02

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LBCC Music Dept.	LAC	Twirling Championships	Large Gym, Small Gym	3/22-3/24/02
LBCC Child Development	LAC	Conference	College Center, D Bldg. 1st Floor	3/23/02
L. A. County Sanitation District	LAC	Household Waste Roundup	Stadium Parking Lot	3/23/02
LBCC Child Development	LAC	Best Arts Conference	College Center, Auditorium	4/13/02
LBCC Financial Aid Office	LAC	Casino Night	Nordic Lounge, Student Cafeteria	4/20/02
Long Beach Unified School District	LAC	Moore League Track Prelim/Finals	Stadium	5/1 & 5/4/02
SWANA	LAC	Truck Road-eo	Stadium	6/6-6/8/02
ACT Testing	LAC	Testing	D102, 112, 113, 114, 115, 116	6/8/02
L. B. Poly High School	LAC	Graduation	Stadium	6/12/02

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Adapted P E Class	LAC	Football Tournament	Parking Lot J	1/19 & 1/20/02
LBCC Women's Volleyball	LAC	SCVA Tournaments	Large Gym & Small Gym	Sat. 1/26-5/11/02
NCNW Historical Society	PCC	Black History Education	Dyer Hall & Senior Center	2/2/02
LBCC Financial Aid Program	LAC	Meeting	Nordic Lounge, Viking Hall, Cafeteria	2/9/02
LBCC Matriculation And Assessment	LAC	High School Orientation	Nordic Lounge Cafeteria	3/9,3/16,4/20 5/4,5/11/02
Assoc. Women Students	LAC	Self Defense Workshop	Saga Room, Faculty Lounge	3/16/02

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LBCC Women's Basketball	LAC	Summer League	Large Gym	6/3-7/16/02
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LBCC Women's Basketball	LAC	Score/LBCC Basketball Camp	Outdoor Courts Large & Small Gyms	8/4-9/02
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Facility use rental waived. Equipment/staffing will be charged if necessary.

Rejection of Claim

Reject the claim presented by Rima Jones, with regard to an incident that occurred at the Liberal Arts Campus on April 18, 2001.

Donation

Accept the donation from Cummins Cal-Pacific, 1105 S. Greenwood Avenue, Montebello, CA, 90640, of one Cummins L-10 Natural Gas Engine, for use in the ATTC and Diesel Programs, and request that a letter of appreciation be sent.

It was moved by Member McNinch, **seconded by Member Thorpe**, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

Certificates of Completion (3)

Dr. Steven Wallech, Academic Senate President presented three Certificates of Completion to the Board for information:

- Basic Business Communications
- Basic Legal Office Procedures
- Child Development Permit Specialization Area - Music

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report

Superintendent-President Kehoe: I have two items. I'd like to ask the Board if they would consider changing the January 29, 2002, Study Session to Tuesday, February 5. This February 5 date was an original Board date. We were under the impression that the Sacramento Legislative trip would run over that. It is not going to. It will be over on the 4th and all of you will be back, so we would like to move that date back to February 5, and that is a study session.

President Clark: Is there any objection? There was no objection.

Superintendent-President Kehoe: My second item - in your consent agenda, you approved the hire of John Tortarolo, who is in the audience. He's our new Director of Human Resources. (applause)

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President Clark: John, thank you for being with us. We look forward to working with you. Do you have a little history on John?

Superintendent-President Kehoe: We can let John speak.

President Clark: John, why don't you tell us a little bit about yourself?

Superintendent-President Kehoe: I didn't warn him that we were going to do this.

John Tortarolo: That's very true. You didn't warn me. I've spent a number of years - I worked for Southern California Edison Company, in Human Resources, for over 15 years. The last seven years, I've been a Human Resources consultant in my own business and a Human Resources Director for an Internet software firm and that firm is still in business and doing well. I've been very fortunate and feel very honored to become a part of the staff and management team here at the college and I hope to lend whatever I can to make this a very successful organization.

President Clark: Thank you.

Annual Report on Campus Crime

Mike Hole: President Clark, Members of the Board, Superintendent-President Dr. Kehoe. This is our annual report, prepared in compliance with Board Policy 7007. The Policy on Crime Prevention Reporting and Campus Security. It was adopted on January 25, 1994. It outlines the District's responses to the Crime Awareness and Campus Security Act of 1990. This report includes a comparative compilation of the District's crime statistics for the last two calendar years as well as the first ten months of the current year. It also supplies you a summary of the Police Department activities.

On October 7, 1998, President Clinton signed amendments to this Crime Awareness and Campus Security Act and it affects institutions that participate in the Federal Student Financial Assistance Programs under Title IV of the Higher Education Act.

This report includes, as I said, the crime statistics for the first 10 months of this year - that's attachment IA. A new addition to the report this year is attachment IB, that details other reported incidents - remember, the last couple of years we've talked and fielded some questions on what are others - and this year we've attached another report so you get an idea of what other reported incidents are. Attachment IA indicates that the Liberal Arts Campus experienced an overall crime reduction of 11%. The Pacific Coast Campus experienced an increase in crime of 12%. And when you put them both together, the District overall experienced a crime reduction of 6%. During the first ten months of 2001, the Police Department made eight felony arrests and fourteen misdemeanor arrests. Three felony arrests were for assault with a deadly weapon, two were for grand theft auto, one was for burglary, one was for spousal abuse, and one was a felony warrant from an outside agency. The misdemeanor arrests ranged from warrants, alcohol and drug possession, and vandalism/trespassing. I think it's important to note again this year that of those arrested, only four were students of our district. The remaining were non-students who were on or near our campuses.

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Also, during this reporting period, nineteen students were referred to the Dean of Student Affairs for disciplinary action. Eighteen of the students were referred for Student Code of Conduct violations. Only one was referred for criminal activity, which was for misdemeanor drug possession. So, I think it speaks well of our college and our students.

We are continuing to provide information to our faculty and our staff and we're very active in the students' programs. We've been active in our community orientation program. Officer Cecilia Williamson, who joined us last year, has put on workshops on self defense, date rape, sexual assault, family, child, and elder abuse, social services and services provided by the Long Beach Community College District. She also prepared a handout bulletin, which we've made available to the different groups, on family violence and she's very active in that.

We have implemented our automated records management system, our ARMS system, and this enabled us to keep more accurate track of crime trends and helps us develop information on how to react to any crime trends, should they come up.

During this reporting period, the Liberal Arts Campus continued to show a problem with petty thefts. Although the petty thefts problems are down. We found that the number of petty thefts were still unacceptable. So we are continuing to work on that. And, as I noted in the report, the majority of the petty thefts involve thefts from books and backpacks that are left in the food court and in the quad. It's just basically an educational program to make new students aware that you cannot leave your things down and walk away and then come back and expect it to be there with our book program.

The Pacific Coast Campus experienced an increase in auto burglaries as well as assaults and batteries. We did increase our parking lot patrols; we put a plain-clothes detail down there. Although the campus shows an increase in crime, I think it's important to note that, of the assaults and batteries, these are usually students on students and it's a spontaneous type thing, so it's very difficult to do a crime prevention program on these types of claims that escalate immediately. We're going to continue to make the students aware of what the penalties are for that, either in a criminal way or from maybe being asked to leave the school district, if these continue. I think the other thing that is important to notice is this year we've had five domestic violence incidents. A lot of these were reported to the Police Department because we now have made the students aware of what they do not have to tolerate when they're involved in a relationship. There was a misconception that they could not report domestic violence unless they were actually married. Through some of our educational programs, I think that we've made them aware, and this has shown the increase. Actually, by educating our students, we've caused our crime stats to go up a little bit, but we find that very acceptable to make them aware of what their rights are.

Officers Bob Frey and Olga Castillo have been actively involved in Seat Belt Safety USA. They participated in a program off the campus with other law enforcement agencies where they vehicle inspections and they actually gave away seat restraints to people with minor children. Officer Castillo has received additional training, which now allows us to conduct our own seat belt educational program and our child restraint

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program on the campus, where we will be giving away child restraint devices which have been donated by the state, so we're very happy with that. That's part of the America Buckles Up Children program.

As far as training, Lieutenant Hayes is currently in a POST management school down in San Diego. He'll graduate on Friday. Sergeant Footdale has been accepted to the Sherman Block Supervisory Leadership Institute, which is held in Sacramento. That's a very prestigious program. It's 192 hours. We're very happy that our application for that was accepted.

As far as upcoming goals for next year, we're going to implement our Computer Aided Dispatch, our CAD system. This will help us in tracking trends, calls for services, and kind of give us an idea where we need to increase or decrease our programs that we're involved in.

Next year, Assembly Bill 4 takes effect. This bill requires that convicted sex offenders must now register at community colleges. Prior to that, they were only required to register at four-year colleges and universities. Next year, they have to register at community colleges. Because of an incident that occurred last year, we became aware of this and we started our own program and for the past year, we have been tracking convicted sex offenders that go to our school, on both our campuses. The new reporting procedures fall under the Megan Law requirements. The monitoring system that we have now falls within the guidelines that the Department of Justice has set up to monitor convicted sex offenders on the campuses. I'm very happy that we have been doing it for over a year. We kind of got a jump on it. It revolved around an incident that occurred of a student that was going here that came to our attention, who was taking a class around one of our child development centers who was a serious, multiple-convicted child molester.

On our crime stats, you'll notice that last year the Police Department took a total, or the first ten months of this year, we've taken 389 reports already, 209 others, 180 crime reports. As I said, we did this a couple of years ago when the Board had asked what are all these others that you're referring to. So, if you would go to attachment 1B, you can see, 74 were found properties. We have warrant arrest, vehicle tampering, counterfeit money, child endangerment, attempted suicide, bomb threats - it will give you more of an idea of exactly what your Police Department is doing.

Vandalism - at the Pacific Coast Campus, we did show an increase in vandalism. However, we were successful in locating the tagging team that was responsible for the majority of our vandalism on the campus. We paid a visit to them. We have not had an incident since we paid a visit to them. We also took the information that we obtained in our visit with them and turned that over to the Long Beach Police Department, which has subsequently filed criminal charges on, I think it's a team of about six or seven. They actually live across the street from our campus here. I'm very happy to report we haven't had an incident since we went and made a neighborhood call on them. That basically sums up my report. Are there any questions?

President Clark: Thank you.

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ADMINISTRATIVE SERVICES
2001-2002 First Quarterly Report

It was moved by Member Thorpe, seconded by Member McNinch, that the Board of Trustees approve the 2001-2002 First Quarterly Financial Status Report of the Long Beach Community College District and authorize transmittal of the report to the Chancellor's Office, California Community Colleges. The motion carried, all voting aye.

Intent to Withdraw from the Long Beach School Districts Workers' Compensation Agency, JPA

Gene Farrell: If you heard Greg Goodyear, one of the big problems they're facing is escalating costs of workers comp. We have an obligation to notify the JPA by the end of December if we are going to withdraw on July first. We would like the next six months to shop for some other options. We think it's the prudent thing to do right now. We've got to get the workers comp costs under control.

President Clark: I think most of the Board has had a chance to sit on the workers comp agency. But, this, we're just basically filing our intent to see if there is a better option. Let me ask you, if there is a deficit, and you indicated that it might be one-half million dollar deficit, I would assume that we would not be able to avoid that even if we actually carried that with us.

Gene Farrell: If we withdraw, we would be responsible for the run-out on every existing claim. We would be responsible for our own, but not for the pool's losses.

President Clark: So, it would be just our own claims. They could go on for a long period.

Gene Farrell: They could go on for several years, and often do.

Member Thorpe: Do you think it would be possible, during this interim, to maybe get a breakdown on some of those cost differences and who ran out, with the Long Beach Unified School District?

Gene Farrell: We've already scheduled one interview and we're going to schedule another almost immediately. We're going to look at at least three different options. One is insuring and then there are two other pools. One is through the ASCIP and one is through a thing called SWACC, which another 40 community colleges are in. Once we get that then we'll come back to you and tell you what your options are. We're really not sure right now.... The best thing to do might be to go out and find a TPA, Third Party Administrator, and insure.

Member Thorpe: I just wanted to clarify that. What I was referring to was whether or not there would be kind of a side by side analysis of the options, including a change in behavior of the current pool. I don't know how to say that...

Gene Farrell: We can show you what our costs have been. And what we'll do is we'll go back two or three years and show you the trend in our costs. And you do know that the laws in workers comp have changed and have made it more costly. Part of that is

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legislation and part of it is all kinds of things which make it very difficult for the employer. But if you look at that, we have a very, very straight line up. Right now, with our unfunded liability, our cost per \$100 of employee salaries is \$2.05. Statewide, it's about \$1.10 to \$1.20. So, we are disproportionately high compared to other institutions.

President Clark: I think the school district, at least with the experience I have, they have more accidents out on the playground. We don't have a playground here and we seem to have more liability opportunities. Anyway, we'll take a look at it and then if there isn't a better deal we can always stay with the same.

Gene Farrell: Absolutely.

Member Thorpe: When you say our costs are disproportionate, you're talking about the pool costs, the disproportionate statement there.

Gene Farrell: No. Just our cost.

It was moved by Member McNinch, seconded by Member Polsky, that the Board approve the following action:

Authorize the Vice President, Administrative Services to notify the Long Beach School Districts Workers' Compensation Agency, a Joint Powers Authority, in writing of the District's intent to withdraw from the agency. The motion carried, all voting aye.

PACIFIC COAST CAMPUS

No report.

ACADEMIC SENATE

Steve Wallech read the following memo:

Date: December 10, 2001

To: Thomas Clark, President of the Board of Trustees

From: Steven Wallech, Academic Senate President

Subject: The Bond

The Academic Senate discussed at length the Bond issue in our last meeting for the Fall Semester 2001 to obtain formal Academic Senate agreement for my signature in support of the Board action of December 4th. At our meeting, the Senate expressed pleasure with the message delivered by Bill Flory, Director of Facilities, Maintenance, & Operations, to the Budget Advisory Committee on December 6th. Bill stated that instructional needs would drive the planning process that determined how the Bond's

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\$176 million dollars would be spent. Bill and Linda Umbdenstock, Dean of Planning, discussed the process of linking Long Beach City College's institutional requirements to a strategic plan that would rely on a coordinating committee whose job it would be to connect academic and professional concerns with the final facilities built. Also, Bill agreed to my suggestion that this strategic committee would either comprise the Facilities Planning Committee, or its members, to provide the organizing vision and formal link to the college's planning process. Bill and Linda further explained that this coordinating committee would work with specific tactical groups that would consult directly with the faculty immediately involved in the use of the building being renovated. These tactical groups would see to it that each square foot of new, refurbished, or repaired infrastructure would be developed to maximize the instructional benefits of the dollars spent. Bill went on to explain that below the tactical level, oversight groups would also be involved with the actual construction. These groups, he revealed, would monitor the cost factors in order to determine when projects were proceeding on, below, or above budget. The benefit of this last group would be to reallocate moneys as needed to those projects that came in over budget with funds from those that came in under budget. The most satisfying aspect of this report, as far as the Academic Senate was concerned, was the stipulated commitment to the college's shared planning process in the design and implementation of facilities. In fact, the Senate asked me to write this memo to you as a result of the Senate's discussion. Bill's frank commitment to the relationship between instruction and the dollars spent on facilities reminded us of how the college's planning process works. Bill's acknowledgement of the academic and professional consequences of the Bond itself in terms of the future of Long Beach City College, and the role faculty plays in that future, led the Senate to direct me in setting the tone of this communiqué. Accordingly, please accept this memo as an indication of our good faith in honoring the spirit of the message Bill delivered to the Budget Advisory Committee. The Academic Senate is very proud of the planning process as well as the praise it has won us in our last midterm accreditation report. Bill's presentation to the Budget Advisory Committee captured the spirit of that process and reveals how far sighted Long Beach City College can be. In this spirit of planning, the Academic Senate endorses the Bond.

President Clark: Thank you, Steve. We appreciate it.

CLASSIFIED SENATE

Shannon Willson: Just a couple of things. We had our first fundraiser ever for the Classified Senate yesterday, thanks to C. J. Wilder. She sold candles, poinsettias, candy, and we did raffles. I'm not sure how much we made yet. I'm waiting for that report, but I'm glad that we've at least started the fundraising process so that we can have some money to implement it in whatever matter we choose. We need to talk about that in January, actually. Also, in January, we were hoping to have a guest speaker from the Police Department to speak to the Classified Senate about the overall general safety plan, so maybe we could get together about that. That's all we have planned so far.

TRUSTEES COMMUNICATIONS

Member McNinch: Angelica, this is personal, not on behalf of the Board. Thank you for your service. Would you pass on to the ASB that the college could use lighting along the

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floor in the auditorium. And those plastic chairs that we have... For those of us that weigh more than 12 pounds, when we sit on them at events, they tend to feel like they're going to cave in. So, perhaps the Associated Student Body might consider some metal folding chairs.

Furthermore, I want to thank you, Shannon, because you reminded me to present an update. You didn't mention that perhaps a trustee might have been a victim of collateral damage. It is no secret to some associated with our college, directly or indirectly, that during the past 12 months, I've been a recipient of friendly fire. After discussions regarding the hostile mail, the hostile telephone calls, flyers, hang-ups at all hours of the night, the Long Beach Police Department has felt that this is a very serious matter and they have taken an active role in my protection. They have insisted that any hostile mail that comes to me be turned over to them and they shall, as necessary, work with our campus police department. That completes my report.

President Clark: Any other Trustee Communications?

Member Thorpe: Yes. Chairman Clark, each year... I always like to give a book at this time of the year. And, before you're misinterpreting this, this is another one of my favorite authors, obviously. This is the book that - I checked with the library, first of all, to find out if they didn't have a copy and I'd like to give this to the library. It's a book by Steve Allen, called -- and it's really funny. We did not coordinate this Member McNinch at all -- but it's called "Vulgarians at the Gate." I guess it was very timely, but at any rate, I read it last spring and I do recommend it as a brief book to kind of look at what's going on in the country on the question of ethics and morals, by a man who's not a prude and a brilliant, brilliant comedian who helped our library make money when he was here a couple of years ago. I'd like to present this to you, Dr. Black for the college. That will be all this evening.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

Vice President Uranga: I don't know if it's under New Business or Future Reports. Recently, I was contacted by Golden West College to serve as a mentor for their Puente Project. I was assigned a student and I met with that student and we had a very nice meeting. We talked about future goals and plans and those types of future activities that the student might be taking on. Do we have a Puente Project here and do we have a mentor program here? And if we do, I'd like to receive some kind of information for the Board or whatever and I'd like to get on that list to be a mentor on this campus if I can.

Member Thorpe: Member Uranga, are you going to encourage him to go to a much better college?

Vice President Uranga: We don't have district boundaries, so that means he can go to any college of choice.

President Clark: Is there a consensus to ask for the report? There is. Very good.

**Minutes, Meeting of the Board of Trustees
December 11, 2001**

PUBLIC COMMENTS (NON-AGENDA ITEMS)

President Clark: At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.
(There were no comments.)

ADJOURNMENT

President Clark adjourned the meeting at 6 p.m. The next regular meeting of the Board of Trustees will be held on January 15, 2002. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary